

**BOROUGH OF FOLSOM  
COUNCIL MEETING  
MINUTES  
July 14, 2020**

**MEETING CALLED TO ORDER: 7:05 PM**

**SALUTE TO THE FLAG LED BY Mayor Greg Schenker**

**OPENING STATEMENT:** Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

**ROLL CALL:** Councilpersons: Conway, Jantz, Porretta, Arena, Hoffman and Blazer

**Also present:** Mayor Greg Schenker, Attorney Kris Facenda and Jen Heller (Vince Poistina & Assoc.)

Mayor Schenker asked for a moment of silence for Folsom resident Larry DeYoung, husband of our former Court Administrator Catherine DeYoung who just recently passed away.

**APPROVAL OF TELECONFERENCE COUNCIL MEETING June 9, 2020**

A motion to approve the minutes was made by Councilman Hoffman and seconded by Councilman Conway

There was a roll call vote with ayes all.

**MEETING OPEN TO PUBLIC: No Comments**

Harvey Coccozza from Ford-Scott Associates, LLC gave a presentation on the 2019 Audit

**CLERK'S CORRESPONDENCE: None**

**RESOLUTIONS:**

**RESOLUTION 2020-61  
BOROUGH OF FOLSOM**

**A RESOLUTION RENEWING ALCOHOLIC BEVERAGE LICENSE WITHIN THE  
BOROUGH OF FOLSOM**

**WHEREAS,** the following licensee has received a Special Ruling from the Director of Alcoholic Beverage Control pursuant to N.J.S.A. 33:1-12.39 concerning the relief for Route 322 Liquors, LLC for the license term 2020-2021-2022 for an inactive license.

0110-33-006-006

Route 322 Liquors, LLC

\$420.00

**WHEREAS**, the Borough of Folsom Council has no objection to the 2020-2021-2022 of said license and is not aware of any circumstances or provisions of law or local Ordinance which would prohibit the issuance of said license.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Folsom, that the Borough Clerk be and is hereby authorized to issue and deliver said license, all of which shall become effective October 1, 2020.

**A motion to approve Resolution #2020-61 was made by Councilman Hoffman and seconded by Councilman Jantz**

**There was a roll call vote with ayes all**

**RESOLUTION 2020-62  
BOROUGH OF FOLSOM**

**A RESOLUTION AMENDING THE 2020 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S.A.40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for an equal amount,

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Folsom in the County of Atlantic, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$6,078.36, which is now available from the 2020 Clean Communities Program.

**BE IT FURTHER RESOLVED**, that the like sum of \$6,078.36 is hereby appropriated under the caption 2020 Clean Communities; and

**A motion to approve Resolution #2020-62 made by Councilman Arena and seconded by Councilman Porretta**

**There was a roll call vote with ayes all.**

**RESOLUTION 2020- 63  
BOROUGH OF FOLSOM**

**A RESOLUTION TO CANCEL CERTAIN GENERAL CAPITAL  
IMPROVEMENT AUTHORIZATION BALANCES**

**WHEREAS**, certain General Capital Authorization balances remain dedicated to projects, and it has been determined that they are no longer required; and

**AND WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances may be credited to the Capital Fund Balance and Capital Improvement Fund;

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Folsom that the following unexpended and dedicated appropriation balances of the General Capital Fund be cancelled:

Ordinance #07-2018

Date of Original Authorization: November 13, 2018

Amount of Original Authorization: \$100,000

Budget appropriation 55-924-000 for Borough Hall Parking Lot

Funded Amount Canceled to Capital Improvement Fund:

\$24,915.26

**A motion to approve Resolution #2020-63 made by Councilman Conway and seconded by Councilman Hoffman**

**There was a roll call vote with ayes all.**

**RESOLUTION 2020-64  
BOROUGH OF FOLSOM**

**A RESOLUTION ACCEPTING THE 2019 MUNICIPAL AUDIT**

**WHEREAS**, N.J.S.A. 40A: 5-4 requires the Governing Body of every unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body, and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs, and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

**WHEREAS**, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to with:

R.S. 52: 27BB-52: “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

**NOW THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Folsom, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**A motion to approve Resolution #2020-64 made by Councilman Hoffman and seconded by Councilman Arena**

**There was a roll call vote with ayes all.**

**RESOLUTION 2020– 65  
BOROUGH OF FOLSOM**

**A RESOLUTION TO CANCEL CERTAIN RESERVE BALANCES**

**WHEREAS**, reserve balances for revaluation and tax map update services remain on the Current fund balance sheet, and it has been determined that they are no longer required; and

**AND WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances may be credited back to the fund balance;

**AND WHEREAS**, canceling the reserve balances will reduce the amount the Borough will be required to raise in subsequent years’ budgets and the CFO is authorized to cancel the deferred charge;

**NOW THEREFORE BE IT RESOLVED**, by the Council of the Borough of Folsom, that the following unexpended reserve balances of the Current fund be cancelled and the deferred charge to adjust accordingly:

<b>Reserve for Tax Map Updates:</b>	<b>\$1,753.08</b>
<b>Reserve for Revaluation:</b>	<b>\$11,571.20</b>

**Deferred Charges for Special Emergency Authorizations – 5 years: \$11,571.20**

**A motion to approve Resolution #2020-65 made by Councilman Arena and seconded by Councilman Porretta**

**There was a roll call vote with ayes all.**

**BOROUGH OF FOLSOM  
(Revised) RESOLUTION 2020-66**

**RESOLUTION APPROVING THE SALE OF  
BOROUGH OWNED LAND**

**WHEREAS**, pursuant to Resolution 2020-56 being entitled a Resolution of the Borough of Folsom Authorizing the Sale of Borough Owned Land a public sale of certain land was held on July 13, 2020 pursuant to N.J.S.A. 40A:12-13(a); and

**WHEREAS**, said sale was duly advertised pursuant to law; and

**WHEREAS**, bids were received by the municipal clerk at such sale for the minimum price established in Resolution 2020-56 for the property identified as Block 2202 Lot 11 and;

**WHEREAS**, pursuant to Resolution 2020-56 all such sales are subject to final approval by the Borough council and Borough council reserved to itself the right to remove any property from such sale list at any time and to terminate any sale up to the time of the issuance of a Deed to the purchaser.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey that sale of the property identified as Block 2202 Lot 11, to Joseph Ruggeri, 1814 12<sup>th</sup> St. Folsom, NJ 08037 in the amount of \$1300.00 is hereby approved and the Borough Clerk, the Mayor and the Borough attorney are authorized to prepare and execute the required Deed and other documents in order to carry out such transaction.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect following adoption and approval in the time and manner prescribed by law.

**A motion to approve Resolution #2020-66 made by Councilman Hoffman and seconded by Councilman Porretta**

**There was a roll call vote with ayes all.**

**Mayor Schenker welcomed our new Solicitor Kris Facenda to Folsom.**

**SOLICITOR'S REPORT:** Mr. Facenda stated he's looking forward to working with the Borough.

**FIRE CHIEF REPORT:** no report

**ENGINEER'S REPORT: (Jen Heller)**

**Penny Pot Park Senior & ADA Exercise Equipment Project:**

The Borough has \$44,557.62 in CDBG funding available to construct the improvements at Penny Pot Park.

Bids were received on Friday, July 10th, and three bids were received. The lowest bid was \$43,830.00 with an alternate bid of \$5,000.00 and the second lowest bid was \$46,740.00 with an

alternate bid of \$1.00. The Engineer's Estimate was \$40,020.00 for the base bid.

We recommend awarding the contract for the base bid to Sussman Enterprises for \$43,830.00.

**NJDOT FY2019 Municipal Aid Project:**

The NJDOT has been provided notification that the project is completed and we are waiting for a final pay estimate from the contractor. Upon final acceptance by the NJDOT, we can begin to close out the project.

**NJDOT FY2020 Municipal Aid Project:**

We have completed the field survey, and will be moving into base mapping and design phase of the project. We will work with the DOT to design traffic calming measures in the Penny Pot Park area on Lake Drive.

**NJDOT FY2021 Municipal Aid Project:**

The FY2021 NJDOT Municipal Aid and Bikeway grants were submitted for the Resurfacing of Park Avenue and the Bike Path Extension. The State should announce the grant recipients in the late fall.

**MAYOR'S REPORT:** Mayor stated he is looking to move forward on several issues that were being discussed in the beginning of the year now that the Borough is somewhat back to normal. Greg stated he wants to move forward with the Landsale and some new ordinances. Greg inquired about having the abandon vehicles removed at the house on the Cul De Sac. A discussion ensued. Greg reported that he had no new information on schools.

**COUNCIL MEMBER'S REPORTS:**

**Councilman Conway:** Greg read the Public Works Department report. Greg asked if Council would be interested in having a safe exchange (Craig's List) site at Borough Hall and to have some clothing drop off boxes installed around the Borough. (Inaudible)

Councilman Hoffman asked Solicitor Kris Facenda if he could look into the Community Champion Program to implement here in Folsom.

**Councilman Jantz:** no report

**Councilman Porretta:** no report

**Councilman Arena:** no report

**Councilman Hoffman:** Jim asked all residents to put leaves out on time so they don't pile up. Also, please cut branches up and place in same direction. Jim asked residents not to pile up leaves on inlets. Jim also reminded residents not to place plastic bags in recycling.

**Councilman Blazer:** Jake reported that all Parks and Playgrounds are now open with new COVID-19 restrictions signage. Jake reminded residents to please use caution when entering parks.

**PUBLIC COMMENTS OR QUESTIONS ON COUNCIL MEMBER REPORTS ONLY:**

**OPEN TO THE PUBLIC:** No comments

**PAYMENT OF BILLS IN THE AMOUNT OF:** \$210,339.29

A motion to approve payment was made by Councilman Arena and seconded by Councilman Porretta.

Mayor Greg Schenker reminded the public that all other monthly reports are on file in the minute book.

The next regular meeting of Mayor and Council will be held on Tuesday, August 11, 2020 starting at 6:00 pm in Borough Hall, 1700 12<sup>th</sup> Street, Folsom, NJ

With no other discussion the meeting was adjourned at 8:10PM.

Respectfully submitted,

Patricia M. Gatto  
Municipal Clerk



